



## Job Description

**Job Title:** Preserve Maintenance/North or South Area  
**Reports To:** Area Manager  
**FLSA Status:** Seasonal/Hourly  
Starting wage: Long Seasonal (32 weeks) \$9.00 hr. + (dependent upon experience)  
Summer Seasonal (10 weeks) \$8.25/hr.  
(Includes free golf/cart rental, camping fees, shelterhouse rental and other forest preserve amenities)

### PURPOSE

Performs routine unskilled manual labor tasks as assigned. A forty-hour work week is not guaranteed, and is dependent on weather conditions and workload. Some weekend and holiday work required. Typical hours are weekdays 6:00 a.m.-2:30 p.m./alternating weekends 6:00 a.m.-10:00 a.m.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following.

- Mows grass and weeds, trims trees and brush with hand and power equipment.
- Picks up, loads, and unloads trash and litter in preserves.
- Washes and cleans shelterhouses, shops, sanitary facilities and maintenance equipment.
- Performs operator maintenance on hand tools and power equipment.
- Paints District signs and buildings.
- Assists in construction of small development projects, small buildings, fences, etc.
- Maintains a working knowledge of and adheres to all risk management and safety programs and procedures.
- Completes all other duties as requested.

**QUALIFICATIONS** The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Requires a valid Driver's License.

### KNOWLEDGE REQUIRED FOR THE ROLE

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Ability to work effectively and safely.

### EDUCATION and/or EXPERIENCE

A High School diploma or general education degree (GED) is preferred. Some training in agriculture, park and recreation management, horticulture, forestry, or other related field desired. Some experience in manual labor and ability to use power equipment required. Must be at least 17 years old.

### MACHINES, TOOLS, AND EQUIPMENT

Pickup trucks, trailers, mowers, tractors, brush chippers, chain saws, trimmers, blowers, and all other related hand and power tools commonly used in lawn maintenance and small construction jobs.

### PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger or handle; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT** The employee is regularly exposed to moving mechanical parts, outside weather conditions, and vibration. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals or plant materials; and risk of electrical shock. The noise level in the work environment is usually moderate.

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