

**Forest Preserves of Winnebago County
BOARD MEETING**

Wednesday, July 17, 2024 – 5:30 PM
Forest Preserve Headquarters



A G E N D A

A. ROLL CALL

B. PLEDGE of ALLEGIANCE

C. APPROVAL of MINUTES

Minutes for June 19

D. PUBLIC PARTICIPATION, AWARDS, and PRESENTATIONS

Introducing Matt Weik

E. UNFINISHED BUSINESS / DISCUSSION

Macktown Septic Tank

F. NEW BUSINESS

G. ACTION ITEMS

1. Bills for June
3. Oswald Property Building Demolition

H. UPDATES and REPORTS

5. Preserve Operations
8. Land and Development
10. Golf
15. Marketing
17. Human Resources
18. Law Enforcement
7. Partner Groups

I. CLOSED SESSION

J. ANNOUNCEMENTS and COMMUNICATIONS

1. July 20 – Four Lakes Fishing Clinic at Four Lakes Forest Preserve from 10:00am-3:00pm.
2. July 20 – Howl at the Moon Hike at Blackhawk Springs Forest Preserve starting at 8:00am.
3. July 24 – FPWC Guided Hike at Funderburg Forest Preserve starting at 5:30pm.
5. August 3 – Walk with U Guided Hike at Fuller Memorial starting at 9:00am.
6. August 3 – Backpacking with Burpee – Environmental Art at Blackhawk Springs Forest Preserve starting at 10:00am.
8. August 15 – 815 Day Scavenger Hunt at Forest Preserve Headquarters from 4:00pm-8:15pm.
7. August 17 – R.E.A.P Day at Funderburg Forest Preserve starting at 9:00am.

K. ADJOURNMENT

Next regular Board Meeting – 5:30 PM Wednesday, August 21, Forest Preserve Headquarters

Anyone wishing to address the Board must call 815-877-6100 or email ewendlandt@winnebagoforest.org in advance of the meeting.

Forest Preserves of Winnebago County
Authorization to Process Payment of Bills



July 17, 2024

**TO: THE AUDITOR AND TREASURER OF THE
FOREST PRESERVES OF WINNEBAGO COUNTY.**

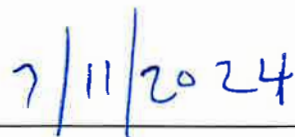
Your Forest Preserves of Winnebago County Board of Commissioners, to whom were referred the following bills in the amount of **\$ 1,196,814.95** against the Forest Preserves of Winnebago County, have reviewed and approved and therefore respectfully request that orders be drawn on the account of the Forest Preserve District for their payment:

CORPORATE FUND	3001	290,261.54
BOTANICAL GARDEN FUND	3120	19,942.34
HEALTH BENEFITS FUND	3185	42,898.59
SOCIAL SECURITY FUND	3192	21,175.99
RETIREMENT FUND	3193	17,686.97
IMPROVEMENT & DEV. FUND	3302	608,403.37
CORPORATE FUND	3402	<u>196,446.15</u>
		\$ 1,196,814.95

Respectfully submitted,



Steve Chapman, Finance Director



Date

RESOLUTION

No. 24-0701

PAYMENT OF BILLS FOR JUNE

WHEREAS, the Forest Preserve incurs annual and monthly operating and capital expenditures during its budget cycle; and

WHEREAS, the Winnebago County Finance Department compiled the attached invoices relating to Forest Preserve expenditures to be paid for the month of June; and

WHEREAS, our Finance Director, Steve Chapman, has reviewed the invoices and avows them to be accurate and appropriate for payment; and

NOW THEREFORE, BE IT RESOLVED, the Board authorizes the payment of the attached compilation of bills totaling \$1,196,814.95 to be paid by the Forest Preserves of Winnebago County for the month of June, 2024.

Voting YES_____

Voting NO_____

The above and foregoing Resolution was adopted this 17th day of July, 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

July 17, 2024
Rockford, Illinois

**RESOLUTION
No. 24-0702**

**ACCEPTANCE OF BID FOR OSWALD PROPERTY BUILDING
DEMOLITION**

WHEREAS, as part of the FY 2023-24 Capital Budget the Forest Preserves of Winnebago County Board of Commissioners approved allocating funds for the demolition and removal of buildings which were located on properties received as part of the Oswald land donation; and,

WHEREAS, a mandatory pre-bid meeting was held on June 17th; and,

WHEREAS, a bid opening was conducted on June 26th with a total of four (4) sealed bids being submitted for this project; and,

WHEREAS, staff budgeted \$85,000 for this land improvement project in the FY 2023-24 Capital Budget; and,

WHEREAS, staff recommends awarding the bid to the qualified lowest bidder; and,

NOW THEREFORE, BE IT RESOLVED, the board of commissioners of the Forest Preserves of Winnebago County approves awarding the project bid to G & G Construction and Excavation, 308 W. Main Street, Winnebago, Illinois 61088, in the amount of \$39,520.00 for the demolition and removal of all associated buildings located on the Oswald donation property.

Voting YES _____

Voting NO _____

The above and foregoing Resolution was adopted this 17th day of July, 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

BID TAB
 24-0601 OSWALD PROPERTY BUILDING DEMOLITION
 BID OPENING – JUNE 25, 2024 AT 10:00AM

VENDOR	BASE BID	ADDITIONAL OPTION #1 COMBINED WITH BASE PROJECT BID	TOTAL BASE BID & ADDITIONAL OPTION #1	WORK TO BE COMPLETED ON OR BEFORE (DATE)	RECEIVED ADDENDUM
G & G Construction and Excavation	\$23,620.00	\$39,520.00	\$39,520.00	7/10/2024	0 of 0
Northern Illinois Service	\$34,830.00	\$20,790.00	\$55,620.00	10/31/2024	0 of 0
N-TRAK Group	\$26,877.00	\$41,442.00	\$41,442.00	10/31/2024	0 of 0
Archon Construction Company	\$78,923.00	\$38,625.00	\$117,548.00	10/31/2024	0 of 0

Forest Preserves of Winnebago County
 5500 Northrock Drive, Rockford, IL 61103
 Phone: (815) 877-6100 | FPWC@winnebagoforest.org

Preserve Operations

Vaughn Stamm, Director of Operations
Scott Stewart & Scott Wallace, Preserve Managers
Bryan Helmold, Facility & Equipment Manager
June 2024 Activities Report

- Mowed back edges of roadways at Blackhawk Springs, and Kishwaukee East and West preserves.
- Completed preliminary 2024-2025 budget and capital request.
- Trimmed back shrubs and overgrown areas at the Severson Dells Grove nature play area.
- Ongoing mowing and maintenance of preserves and trail systems.
- Repaired gate at Pecatonica River Preserve.
- Filled holes in the dyke at Four Lakes.
- Painted interior of outhouse at Blackhawk Perryville entrance.
- Stocked firewood at the Seward Bluffs campground.
- Removed two hazardous trees from site 38 at Seward Bluffs Campground.
- Replaced outhouse window at the Pecatonica Wetlands Arrowhead Shelter.
- Cleared river viewing areas at Espenscheid, Kishwaukee River and Deer Run.
- Cleaned up debris from flooding event at Oak Ridge and Espenscheid canoe launches.
- Electrical pedestal repair on site 44 at Seward Bluffs.
- Macktown preserve parking lot bumpers repainted & replaced following new asphalt installation.
- New campground site posts, numbers and decals installed at Sugar River Campground.
- Posted nitrate notices on various handpumps.
- Removed graffiti on Hononegah Campground Outhouses.
- Made various repairs to electric pedestals in campgrounds.
- Plumping repairs made in Sugar River Campground Shower House.
- Performed tree trimming with aerial bucket truck at Atwood Homestead.
- Facilitated large private camping group at Sugar River Campground.
- Filled potholes in roadways and parking lots in various preserves.
- Re-stacked split firewood in wood bins for campgrounds.
- Repaired gravel approach to Stuga Shelter at Roland Olson Forest Preserve.
- Worked with I.T. to make repairs to Sugar River Campground Attendant Building & Shop printers.
- Preserve Maintenance staff volunteered for Klehm Garden Fair, Hooked on Fun Fishing, & Macktown Gathering Events.

FOREST PRESERVES OF WINNEBAGO COUNTY

November - June

	<u>2022-2023</u>		<u>2023-2024</u>	
	<u>Number</u>	<u>Total</u>	<u>Number</u>	<u>Total</u>
Small Shelter Res.	55	\$4,125	41	\$3,485
Small Shelter N/Res.	4	\$400	6	\$600
Large Shelter Res.	118	\$11,800	106	\$11,660
Large Shelter N/Res.	14	\$1,750	3	\$405
Electric Res.	157	\$18,055	138	\$17,250
Electric N/Res.	9	\$1,305	12	\$1,860
TOTAL	357	\$37,435	306	\$35,260
ONLINE	240	67%	208	68%
Over 300 Res.	0	\$0	0	\$0
Over 300 N/Res.	0	\$0	0	\$0
Ground Use/Tent Res	10	\$250	6	\$180
Ground Use/Tent N/Res.	0	\$0	0	\$0
Building Use Permits	3	\$300	0	\$0
Commercial Photography Permit	1	\$100	2	\$200
Special Use Permits	17	\$2,952	2	\$600
Rides	16	\$560	11	\$440
TOTAL	47	\$4,162	21	\$1,420
ONLINE	16	34%	14	67%
Equestrian Passes	Number	Total	Number	Total
Yearly Tag Res.	85	\$4,250	93	\$4,650
Yearly Tag N/Res.	32	\$2,240	42	\$2,940
TOTAL	117	\$6,490	135	\$7,590
ONLINE	33	28%	42	31%
Fly Field Passes	Number	Total	Number	Total
Yearly Pass Res.	36	\$1,080	44	\$1,540
Yearly Pass N/Res.	10	\$400	9	\$405
TOTAL	46	\$1,480	53	\$1,945
ONLINE	8	17%	18	34%
Metal Detecting Passes	Number	Total	Number	Total
Yearly Pass Res.	27	\$675	31	\$775
Yearly Pass N/Res.	5	\$175	7	\$245
TOTAL	32	\$850	38	\$1,020
ONLINE	3	9%	7	18%
GRAND TOTAL	599	\$50,417	553	\$47,235
ONLINE	300	50%	289	52%

**FOREST PRESERVES OF WINNEBAGO COUNTY
2021-2024
CAMPING REVENUE COMPARISON**

	<u>2021</u> (thru 6/27)	<u>2022</u> (thru 6/26)	<u>2023</u> (thru 6/25)	<u>2024</u> (thru 6/24)
CAMPGROUND				
Hononegah	\$8,863	\$9,445	\$12,151	\$12,872
Seward Bluffs	21,481	19,027	23,151	28,799
Sugar River	<u>44,652</u>	<u>33,301</u>	<u>37,475</u>	<u>39,775</u>
Campground Revenue	\$74,996	\$61,773	\$72,777	\$81,446
SCOUT/YOUTH CAMPGROUNDS				
Hononegah	\$35	\$160	\$180	\$0
Pecatonica River	135	375	465	363
Rockford Rotary	320	180	220	128
Seward Bluffs	180	125	50	0
Sugar River	<u>160</u>	<u>145</u>	<u>145</u>	<u>289</u>
Scout/Youth Campground Revenue	\$830	\$985	\$1,060	\$780
EQUESTRIAN CAMPGROUNDS				
Oak Ridge	\$34	\$0	\$34	\$197
Seward Bluffs	<u>175</u>	<u>246</u>	<u>492</u>	<u>505</u>
Equestrian Campground Revenue	\$209	\$246	\$526	\$702
FIREWOOD				
Hononegah	\$798	\$966	\$1,008	\$1,194
Seward Bluffs	1,113	938	1,771	1,628
Sugar River	<u>4,739</u>	<u>1,919</u>	<u>2,945</u>	<u>2,676</u>
Firewood Revenue	\$6,650	\$3,823	\$5,724	\$5,498
TOTAL REVENUE	\$82,685	\$66,827	\$80,087	\$88,426

NUMBER OF GROUPS AT REGULAR CAMPGROUNDS

	1,391	1,056	1,130	1,165
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(DOES NOT INCLUDE EQUESTRIAN AND SCOUT/YOUTH CAMPING)

Land and Development

Mike Brien, Director of Natural Resources

Mike Groves, Natural Resources Manager

Keith Krey, Stewardship Coordinator

Liz Hucker, Wildlife Biologist

June 2024 Activities Report

Natural Resources

- Prepared for and hosted Hooked on Fun kid's fishing derby at Four Lakes Forest Preserve. The event was attended by over 170 kids and fun was had by all.
- Harvested seed from baneberry, panic grasses, kitten tails, wild columbine, prairie smoke, sedges, wild geranium, lupine, and others from preserves throughout the county.
- Chemically treated teasel, bird's-foot trefoil, crown vetch, poison hemlock, and Canada thistle in preserves throughout the county.
- Chemically treated woody resprouts emerging in forestry mowed units at Cedar Cliff, Funderburg, Sugar River Alder, and Severson Dells Forest Preserves.
- Cleaned out culverts at Deer Run and Pecatonica Wetlands Forest Preserves.
- Tractor mowed large patches of wild parsnip at Seward Forest Preserve and new prairie plantings at Funderburg Forest Preserve.
- Began removing old trash dump from a ravine at Funderburg Forest Preserve.
- Assisted Severson Dells Nature Center with repairs to The Grove play area.
- Transplanted seedlings of many species from starter flats to large pots and weeded nursery stock at the Severson Dells nursery.
- Processed seed as needed at Severson Dells facility.
- Staff led guided hikes at Colored Sands and Cedar Cliff Forest Preserves as part of Severson Dell's and The Natural Land Institute's Wildflower Walkabout series.
- Surveyed several sites for rare plants with the Illinois Department of Natural Resources and Chicago Botanic Garden's Plants of Concern staff. Participants updated occurrence records for several imperiled species.
- Stantec Consulting continues to treat woody resprouts in the 80 acre project area that was forestry mowed over the winter with grant funds provided by The Conservation Fund. Their deadline to reach the performance standard for the contract has been extended through October 1, 2024. They continue to do great work and staff is happy with how the project is progressing.
- Wishop Tile & Drain was contracted to remove drain tile from a prairie at Funderburg Forest Preserve as part of on-going restoration efforts.
- Mike Brien and Alex Mills, of Klehm Arboretum, attended a press event announcing the award of nearly seven million dollars in grant funding for community forestry projects throughout Illinois at The Morton Arboretum. The District has been awarded a \$50,000 no-match grant for woodland restoration, tree planting, and community outreach at Kishwaukee Forge Forest Preserve.
- Attended Pecatonica Prairie Path quarterly meeting.
- Began work on 2024-25 budget.

Land and Development

June 2024 Activities Report – Cont.

- Hosted a workday at Cedar Cliff Forest Preserve as part of the Society for Ecological Restoration’s ‘Make a Difference’ week. Six participants removed invasive weeds from the Bell Bowl Prairie salvage project area.
- Met with U.S. Fish and Wildlife Service staff at Funderburg Forest Preserve to showcase the District’s restoration efforts and discuss funding opportunities to implement projects for the benefit of federally listed species.

Wildlife

- Created protocol for new acoustic bat monitoring project.
- Created capture forms and protocol for herptile surveillance projects.
- Gathered quotes for new wildlife field supplies.
- Assisted Forest Preserves of Cook County with nestling Osprey banding.
- Submitted applications for new state and federal wildlife permitting.
- Assisted with rare plant monitoring at Rockton Bog.
- Met with Ace Minson of Boone County Conservation District.
- Assisted researchers from University of Illinois with Wood Thrush capture and banding at Sand Bluff Bird Observatory.
- Attended a meeting with USFWS regarding acoustic monitoring for rare bats and deploying Wildlife Acoustics bat monitoring equipment.
- Deployed camera traps for monitoring American badger activity.
- Monitored for rare pollinators at several forest preserve sites.

Stewardship

- Held weekly Tuesday workdays at the District’s native plant nursery.
- Hosted seed collection workdays at Killbuck Bluffs, Four Lakes, and Cedar Cliff Forest Preserves.
- Monitored bluebird nest boxes at Cedar Cliff and Funderburg Forest Preserves
- Participated in the Hooked on Fun kid’s fishing derby.
- Participated in the Collins Aerospace Health & Wellness fair.
- Attended the Stewardship Network’s webinar “Minnesota million: reforestation for carbon sequestration”.
- Attended Better Impact’s webinar “What could possibly go wrong? Managing risks of volunteer engagement”.

2024 Statistics

A total of 149 volunteers earned 1,655.5 service hours from January 2024 through June 2024

The monetary value of these service hours equals **\$52,644.90**. As of April 2023, the estimated national value of each volunteer hour is currently \$31.80 (based on the Independent Sector, April 19th, 2023)

Golf Operations

Vaughn Stamm, Director of Operations
Rich Rosenstiel, Clubhouse Manager
Tyler Knapp & Mark Freiman, Golf Maintenance Managers
June 2024 Activities Report

Clubhouse Operations:

- Tournaments, Outings, & Events:
 - Seth B. Atwood Crosstown Classic: - 56 players
 - Sam's Sweetheart Outing: Macktown – 144 players
 - RDM Foundation Golf Outing: Ledges - 160 players
 - Harlem Fan's Club Golf Outing: Atwood - 80 players
 - Mark Beachey Memorial Outing: Atwood - 100 players
 - Harlem Roscoe Fire Outing: Atwood - 142 players
 - HFB Gridiron Golf Outing: Macktown – 100 players
 - Noah's Ark Golf Outing: Ledges – 100 players
- Preliminary capital improvement submissions
- Macktown local liquor license renewal.
- New cart parking configuration completed.

Golf Maintenance:

Ledges

- Flooding on holes 2, 4 and 13 requiring cleanup limbs, debris and silt.
- Clubhouse roof replaced by contractor.
- New irrigation pump station motors installed by contractor.
- New irrigation intake screen installed in the pong by contractor.
- Irrigation pond dredged around intake screen and pumped into geotextile tube for containment.
- Hand watered localized dry spots on greens.
- Vertical cut greens to remove unwanted organic matter.
- Sprayed broadleaf weeds throughout entire golf course.
- Finished edging all greenside bunkers.
- Added sand to numerous green side and fairway bunkers.
- Continued fertility program on all putting green surfaces.
- Continued fertility program on all tee complexes.
- Started fertility program on all fairways.
- Applied insecticide on and around fairways for white grub control.
- Removed trees and unwanted vegetation along creek by 11 green.
- Continued trimming low hanging limbs along property line.

Golf Operations

June 2024 Activities Report - Cont.

- Replaced solenoids and pilot valves on numerous irrigation heads.
- Burned brush pile numerous times.
- Installed trail cameras in numerous places on the course to try to stop ongoing vandalism.
- Submitted capital budget request to Director of Operations.

Macktown

- Installed new yardage markers in fairways.
- Installed new split rail fence around south side of pond on hole 15.
- Edged bunkers and added sand to green side and fairway bunkers.
- Pumped water from bunkers and pushed sand for proper playing depth.
- Repaired erosion along cart path on hole 11.
- Relocated irrigation head by #16 green complex.
- Filled divots on tees with sand and seed.
- Tree trimming complete along fairways on several holes.
- Moved back left head closer to greens complex for proper coverage on 16 green.
- Continued fertility program on all tee complexes.
- Started fertility program on fairways and continued fertility program on all putting green surfaces.
- Applied insecticide on and around fairways for white grub control.
- Repaired timing mechanism in irrigation pedestal.
- Hand watered localized dry spots on greens.
- Trained golf maintenance technician proper operation of pesticide sprayer.
- Added topsoil, seed and laid erosion blanket along edges of new cart path around clubhouse.

Atwood

- Brushed greens to remove lateral growth.
- Replaced several faulty irrigation timing mechanisms.
- Removed and cleaned large storm damaged limbs.
- Pumped water from bunkers and pushed sand for proper playing depth.
- Applied granular fertilizer to tees.
- Sprayed broadleaf weeds in rough.
- Filled divots on tees with sand and seed mixture.
- White grub control product applied to and around fairways.

Golf Operations

June 2024 Activities Report - Cont.

- Replaced several complete irrigation heads and internal parts on others.
- Removed thistle from prairie restoration area between holes 2 & 3.
- Capital improvement estimates obtained from contractors.
- Applied foliar fertilizer to fairways.
- Removed damaged honey locust near 18 tee complexes.

**Forest Preserves of Winnebago County
Golf Course Revenue & Sales
November - June**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
<u>Atwood Homestead</u>				
Green Fees	\$112,223	\$98,235	\$102,666	\$127,240
Foot Golf Fees	\$5	\$0	\$0	\$0
Cart Rental	\$85,296	\$77,618	\$81,709	\$99,123
Merchandise	\$16,128	\$11,751	\$14,765	\$14,153
Gift Card	\$277	\$405	\$575	\$599
Discount Gift Card	\$30,249	\$27,885	\$32,054	\$43,234
Capital Improvement Fee	\$11,721	\$9,652	\$10,126	\$10,979
Food & Beverage	\$32,618	\$33,844	\$42,919	\$45,145
Golf Club Rental	\$0	\$0	\$200	\$280
Video Gaming & ATM	\$1,720	\$1,840	\$1,304	\$1,975
Total Atwood Revenue	\$290,237	\$261,229	\$286,318	\$342,728
<u>Ledges</u>				
Green Fees	\$104,828	\$99,210	\$109,507	\$118,562
Cart Rental	\$81,925	\$75,728	\$87,793	\$94,076
Merchandise	\$10,516	\$11,203	\$14,367	\$11,757
Gift Card	\$78	\$111	\$245	\$0
Discount Gift Card	\$26,250	\$28,811	\$38,950	\$40,446
Capital Improvement Fee	\$10,489	\$10,106	\$11,150	\$11,454
Food & Beverage	\$46,434	\$41,229	\$58,708	\$58,460
Golf Club Rental	\$0	\$0	\$160	\$160
Video Gaming & ATM	\$1,187	\$430	\$414	\$3,173
Total Ledges Revenue	\$281,707	\$266,827	\$321,294	\$338,087
<u>Macktown</u>				
Green Fees	\$70,482	\$65,835	\$82,112	\$87,640
Cart Rental	\$59,319	\$52,520	\$67,647	\$69,819
Merchandise	\$7,219	\$6,999	\$8,872	\$7,449
Gift Card	\$0	\$0	\$0	\$144
Discount Gift Card	\$41,672	\$34,476	\$45,003	\$44,315
Capital Improvement Fee	\$7,242	\$6,610	\$8,574	\$8,584
Food & Beverage	\$38,274	\$38,788	\$50,622	\$51,660
Golf Club Rental	\$0	\$0	\$80	\$80
Video Gaming & ATM	\$2,083	\$1,331	\$1,629	\$390
Total Macktown Revenue	\$226,291	\$206,559	\$264,540	\$270,081
<u>Headquarters</u>				
Gift Card	\$1,875	\$2,515	\$1,430	\$3,120
Discount Gift Card	\$26,064	\$29,560	\$26,402	\$26,625
Golf Passes	\$268,255	\$292,400	\$314,585	\$329,346
Capital Improvement Fee	\$29,770	\$32,760	\$32,338	\$31,320
Tournaments	\$9,005	\$9,175	\$12,175	\$14,445
Private Golf Cart Registration	\$12,500	\$11,650	\$11,650	\$8,850
Total Headquarters Revenue	\$347,469	\$378,060	\$398,580	\$413,706
Total Golf Course Revenue	\$1,145,703	\$1,112,675	\$1,270,732	\$1,364,602

Option not available for that season

**Forest Preserves of Winnebago County
Golf Course Revenue & Sales
November - June**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
<u>Rounds Played</u>				
Atwood	12,517	9,825	10,780	14,229
Footgolf	1	0	0	0
Ledges	10,375	9,030	10,559	9,440
Macktown	9,830	7,828	10,083	7,932
Total Rounds Played	32,723	26,683	31,422	31,601
<u>Golf Passes</u>				
Premier Card Res.	29	31	28	29
Premier Card Res.-Refer-A-Friend	28	36	37	46
Premier Card Non-Res.	2	1	2	2
Premier Card Non-Res.-Refer-A-Friend	2	3	1	1
Player Card Res.	186	188	164	166
Player Card Res.-Refer-A-Friend	223	252	278	274
Player Card Non-Res.	10	11	9	12
Player Card Non-Res.-Refer-A-Friend	20	24	20	17
Student Card Res.	61	66	73	102
Student Card Non-Res.	3	5	10	10
Team Pass	0	0	0	0
Practice Range Res.	21	25	19	19
Practice Range Non-Res.	0	0	0	0
Total Passes	585	642	641	678
<u>Private Golf Cart Registration</u>				
Inside Storage	0	0	0	0
Outside Storage	4	3	3	2
Home Storage	15	15	14	11
Total Private Golf Cart Registration	19	18	17	13

Option not available for that season

Marketing & Communication Relations

Renee Pixler, Communications Coordinator
June 2024 Activities Report

Marketing/Advertising:

- Have ads running on gorockford.com “Things To Do” pages.
 - Sports (golf)
 - Outdoor Activities
 - Family Fun
- Working with Mid-West Family Broadcasting.
 - Running digital ads and radio commercials
 - Running digital ads on Rock River website
- Submitted ¼ page ad in Our Town publication to promote the Happy Birthday, Hononegah event.
- Submitted two ¼ page ads to run in Beloit Daily News summer publications.
- 6/17/24 – Sent press release to media contacts regarding Happy Birthday, Hononegah event.
- Running two social media ads to promote the Happy Birthday, Hononegah event.

Media Relations:

- Appeared on WIFR 23 Morning Blend show to promote Hooked on Fun.
- Interviewed with Steve Summers & Ryan Sartori on 95.3 The Bull to promote Hooked on Fun.
- Featured in “*Hononegah Forest Preserve in Rockton plans 100th anniversary celebration*” article on Beloit Daily News website.
- Featured in “*Morton Arboretum rewards \$6.8M for urban forestry projects in 22 priority Illinois communities*” article on Chicago Tribune website.
- Featured in “*Your Passport to the Great Outdoors*” article on gorockford.com
- Featured in “*Happy Birthday, Hononegah! 100-year Celebration*” article on Rockton-Roscoe News website.

Events/Programs:

- **Hooked on Fun** – Our annual kids fishing derby was another great success. We saw 174 participants who enjoyed a fun day of fishing, kid’s crafts, live animals from the IDNR, free hotdogs grilled by the Winnebago County Sherriff’s Department and big fish prizes!
 - Thank you to our sponsors: 1st Phorm Outdoors, Kirby Cable, Inc., Pepsi-Co
 - Thank you to the FPWC staff and volunteers who made the day possible

Marketing & Communication Relations

June 2024 Activities Report – Cont.



- *Backpacking with Burpee* and *Walk With U* programs have been running smoothly this season with great participation number at each program.
- 2024 Preserve Passport – We continue to see success and great engagement through the goosechase app! As of 7/8/24 we have:
 - 52 Teams
 - 532 Submissions

Community Engagement

- 6/12/24 – Represented FPWC at Collin’s Aerospace Plant 1 Employee Health and Wellness Fair.
- 6/25/24 – Attended RACVB Marketing Partnership meeting.

Social Media

- Social media stats (Compared to May 2024 report)
 - FPWC Facebook: 4,940 followers (+53)
 - FPWC Instagram: 1,705 followers (+10)
 - FPWC Golf Facebook: 590 followers (+0)
 - FPWC Golf Instagram: 282 (+0)

Human Resources

Sherry Winebaugh, Human Resources Manager June 2024 Activities Report

- In June, I focused on seasonal and full-time new hire orientation and safety training, managing employee benefits, conducting interviews, staff off-boarding and addressing various personnel issues.
- Liz Hucker joined FPWC on June 3, 2024 as a Wildlife Biologist in the Natural Resource Department. She holds a Bachelor of Science in Wildlife Ecology and has valuable experience from her previous role as a Wildlife Aide at the Forest Preserves of Cook County. Her dedication to preserving natural habitats and wildlife is impressive and we are happy to welcome her aboard.
- I conducted two seasonal and one full-time new hire orientation/safety training, emphasizing our agency culture, policies and safety procedures. These orientations help develop a positive and safe work environment.
- This month, we hired two new seasonal employees, bringing our total seasonal staff count to one hundred and five.
- Addressed various staff-related matters, demonstrating a commitment to managing problems with employees while creating a positive work environment where employees are happy and productive.
- Scott Stewart completed his exit interview on June 28th, 2024, his last at FPWC. We appreciate his contributions and wish him continued success in his future endeavors.
- Vaughn Stamm and I conducted internal interviews at the end June for the North Area Manager position. A hiring decision is scheduled for the week of July 2024.
- On June 11, 2024, Kristy Knapp and I participated in the “Developing Your Leadership Mindset” webinar hosted by the Lake Forest Center for Leadership.
- I am working with Lisa Spangler from IPRF regarding a workers’ compensation employee claim.

Law Enforcement

June 2024 Activities Report

06/11/2024 WB24-007438 7111 McCurry Rd. Criminal Damage to Government to State Supported Property. Ledges Golf Course Maintenance Supervisor, Tyler Knapp, found new damage to a golf course hole sign that had graffiti written on it. Tyler and his staff came up with two suspects in the case due to researching social media; believing them to be Dawson Schreier and Ryan Stauffacher. Deputy Kempin took report.

06/15/2024 WB24-007587 10519 Yale Bridge Rd. Violation Order of Protection. On Saturday, Deputy Kempin was called to the Sugar River Forest Preserve for a wallet belonging to Jesse J. Schafman being located at Colored Sands Forest Preserve. The wallet and some clothing were turned over to me and I went to Jesse's address of record to find out from his wife Catherine P. Schafman where Jesse might be staying. Upon my arrival at 10519 Yale Bridge Rd. I saw Jesse out with Catherine who had gotten an OP against Jesse. Jesse was taken into custody and transported to the jail where he was lodged for the Violation.

Brief Activity Summary

- There were 1 Criminal arrests
- There were 30 Calls for service inside of the Forest Preserves
- There were 4 Reports written
- There were 0 Ordinance violations (citations) written
- There were 0 Written warnings
- There were 36 Verbal warnings
- There were 1 Airfield permits
- There were 0 Equestrian bridle tags
- There were 18 Fishing license checks
- There were 44 Occupied shelter house patrols
- There were 34 Campground patrols
- There were 27 Patrols on trail systems
- There were 55.3 Directed patrol hours