

FOREST PRESERVES Of WINNEBAGO COUNTY



Shelterhouse reservation applications will be accepted online at www.winnebagoforest.org or at the Forest Preserve Office on the first Monday of February.

The Forest Preserves of Winnebago County is committed to enabling all to enjoy forest preserves and invites people of all abilities to discover the benefits of recreation at our sites, facilities, and programs. If you need special accommodations in order to access a preserve or facility, please contact the ADA coordinator by calling FPWC Headquarters 815/877-6100.

The southeast area has shelterhouses at Blackhawk Springs, Espenscheid Memorial, Kilbuck Bluffs, Kishwaukee River, and Severson Dells.

The southwest area has shelterhouses at Four Lakes, Pecatonica River, Pecatonica Wetlands, Seward Bluffs, and Trask Bridge.

The northwest area has shelterhouses at Laona Heights and Sugar River.

The northeast area has shelterhouses at Atwood Homestead, Hononegah, Kieselburg, Macktown, and Roland Olson.

There are 25 shelterhouses; only seven have electricity, Blackhawk Springs - Indian Springs, Hononegah's - Indian Rest & Towering Pines, Pecatonica River's - Highview, Pecatonica Wetland's - Arrowhead, Macktown's - Highland, and Roland Olson's - Stuga.

Rules and Regulations

- Fees paid are not refundable.
- Reservations are on a first-come first-serve basis and will not be held for any period of time.
- Reservations must be paid in full at the time of reservation to confirm the date.
- Any individual who is eighteen years or older may apply for a reservation.
- The adult in whose name the certificate is issued accepts responsibility for the condition of the shelterhouse, building, or grounds area upon conclusion of the activity. Trash is to be bagged and placed in the dumpster. Leaving the area or facility in an unreasonable state of disorder where excessive clean up is necessary will result in additional charges and/or revocation of reservation privileges of the responsible individuals and/or organization. **Nailing or stapling of signs or other items to trees, shelterhouses, outhouses, or tables is prohibited.**
- A shelterhouse certificate entitles the group to reserve any tables in the immediate area that are required, within reason, to accommodate their needs. A grounds use certificate will be required if rides and/or tents are to be used. They may be purchased online or at the Office with the shelter reservation. A building or grounds use certificate entitles the group to utilize the building or grounds for their expressed activity for the entire day. Shelters may not be occupied by another party prior to the arrival of the group reserving the shelter. Areas around the building and adjacent facilities may be open to public use.

- Vehicular access to shelterhouses for the purpose of picking up or delivering supplies may be permitted. **Vehicles must then immediately be returned to designated parking areas. Parking adjacent to shelterhouses off of designated parking areas is prohibited.**
- Playground equipment, baseball diamonds, parking lots, and other such facilities are not included in the certificate and therefore will be open to the public on a first-come first-served basis.
- Reservations for groups of 250 to 500 people require an opening in the schedule for day of and day after planned date. District facilities permit a maximum of 500 persons per reservation.
- It is the responsibility of the person(s) making a reservation to be familiar with the Forest Preserves General Use Regulation Ordinance and this Policy Statement.

Alcoholic Beverages on District Properties

If alcoholic beverages are provided for and/or consumed by guests of the applicant, applicant shall guarantee compliance with Chapter 235 of the Illinois Compiled Statutes, which statute prohibits the sale of delivery but not the consumption of alcoholic beverages in a building belonging to or under the control of the Forest Preserves of Winnebago County property. However, if participants are charged a fee for the event, Dram Shop Insurance is mandatory and a copy of the Certificate of Insurance must be supplied prior to authorization.

PRESERVE SHELTERHOUSE	Max # of People	Picnic Tables	Seat - ing	Cost Up to 299
SOUTHEAST				
Blackhawk Springs Indian Springs	300	25	150	Electric \$85/\$115
Espenscheid Memorial Shady Oaks	80	8	48	\$50/\$75
Kishwaukee River Fort Vincennes Sleepy Hollow	80 150	8 22	48 132	\$50/\$75 \$75/\$100
Kilbuck Bluffs Edgewood Fort Chartres	100	10	60	\$75/\$100
Severson Dells Prairie Knoll	200	25	150	\$75/\$100
SOUTHWEST				
Four Lakes Lake View	80	4-12ft.	48	\$50/\$75
Pecatonica River Highview	300	25	150	Electric \$85/\$115
Pecatonica Wetlands Arrowhead	500	16-12ft.	192	Electric \$85/\$115
Seward Bluffs Grove Creek Oak Ridge	50 80	5 8	30 48	\$50/\$75 \$50/\$75
Trask Bridge Coffee Tree	80	8	48	\$50/\$75
NORTHWEST				
Laona Heights Ironwood	50	4	24	\$50/\$75
Sugar River River View Sand Bluffs	80 132	8 16	48 96	\$50/\$75 \$75/\$100
NORTHEAST				
Atwood Homestead Old Settlers River Oaks	300 300	24 21	144 126	\$75/\$100 \$75/\$100
Hononegah Bird Grove (no elect) Indian Rest Towering Pines	70 200 300	7 21 21	42 126 126	Electric \$50/\$75 \$85/\$115 \$85/\$115
Kieselburg Black Willow Springs Redcedar Ridge	200 200	24 21	144 126	\$75/\$100 \$75/\$100
Macktown Highland	200	21	126	Electric \$85/\$115
Roland Olson Stuga	500	24	144	Electric \$85/\$115

Playgrounds only at Blackhawk Springs, Pecatonica River, Seward Bluffs, Atwood Homestead, Hononegah, & Roland Olson.

Fees

Shelterhouses

	<u>Res.</u>	<u>Non-Res.</u>
Daily reservation small shelter (up to 150 people)	\$50	\$75
Daily reservation large shelter (up to 299 people)	\$75	\$100
Daily reservation shelter with electric additional	\$10	\$15
Daily reservation large shelter (300 to 500)	\$400	\$500
Includes two port-o-lets & a large trash dumpster		

Ground Use Permits

Rides or Amusements (maximum 5)		
per day per ride or amusement	\$35	\$35
Designated areas, tents	\$25	\$40

No amplified sound



IMPORTANT NUMBERS

Emergency	911
Forest Preserve Patrol	
Information & Administration	815-877-6100
24-Hour Winnebago County Sheriff's Dept.	
Non-emergency	815-282-2600
Crime Stoppers*	815-963-7867
Target Illinois Poachers*	1-800-236-7529

*Agencies may protect the anonymity of the complainant.



PICNIC SHELTERHOUSES



**5500 Northrock Drive
Rockford, IL 61103
(815) 877-6100**

**www.winnebagoforest.org
E-mail: fpwc@winnebagoforest.org**

Our Mission: The Forest Preserves of Winnebago County is dedicated to protecting, conserving, enhancing, and promoting Winnebago County's natural heritage for the environmental, educational, and recreational benefits of present and future generations.