



Job Description

Job Title:	Equipment & Trades Tech 1
Reports To:	Building and Mechanical Operations Manager
FLSA Status:	Full-time, Non-Exempt (Hourly)
Starting Wage:	\$11.56 -\$16.22 per hour, commensurate with experience

PURPOSE

To serve as a general laborer providing support to the mechanical and trades department.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Assists with performing preventative maintenance and repairs on vehicles and equipment.
- Assists with basic facility repairs and general construction projects.
- Loads, unloads, and transports materials and supplies.
- Performs general painting and prep work on equipment, facilities, and misc. projects.
- Performs basic welding and cutting in order to make repairs or fabricate new items.
- Organizes and cleans maintenance shop buildings, break areas, restrooms, and storage areas.
- Picks up parts and supplies for the repair of equipment and other District needs.
- Plows snow and spreads salt and/or sand as needed.
- Provides guidance to seasonal employees as needed.
- Keeps maintenance and safety records.
- Maintains a working knowledge of and adheres to all risk management and safety programs and procedures.
- Completes all other related duties as assigned.

KNOWLEDGE REQUIRED FOR THE ROLE

Must have a general working knowledge of auto, truck, and mowing equipment. Must have basic knowledge of general building maintenance and repair. Must demonstrate sound safety practices and have good written and verbal communication skills.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions unless undue hardship and/or a direct threat to the health and/or safety of the individual or others would result.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED) required; 1 to 3 years of related experience and/or training in vehicle or equipment repair and/or building maintenance preferred, or an equivalent combination of education and experience. A valid driver's license is required.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to fill out routine reports and write down instructions. Ability to speak clearly and effectively to customers or employees of the Forest Preserve District. Ability to hear and understand verbal instructions.

MATHEMATICAL SKILLS

Ability to read a tape measure and calculate figures and amounts such as fractions, decimals, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

MACHINES, TOOLS, AND EQUIPMENT

Must be able to operate: wrenches, screwdrivers, hammers, pliers, sockets, pneumatic tools, floor and bottle jacks, drills, grinders, saws, pressure gauges, and various other hand tools; also pickup trucks and trailers; Ability to learn basic use of welding equipment, forklift, tractor, skid loader within first twelve (12) months.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions unless undue hardship and/or a direct threat to the health and/or safety of the individual or others would result.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee frequently is required to walk, sit, climb or balance, talk or hear, and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Must be able to drive a vehicle.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions unless undue hardship and/or a direct threat to the health and/or safety of the individual or others would result.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, risk of electrical shock, and vibration. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and outside weather conditions. The noise level in the work environment is usually moderately loud.

Apply on-line: <https://winnebagoforest.org/equip-trades-tech-1/>

In person: FPWC Headquarters, 5500 Northrock Drive, Rockford, IL 61103
(815) 877-6100 (M-F 8am-5pm) Fax: (815) 877-2243

Posting will remain open until filled – priority will be given to applications submitted before **January 30, 2019**. Resumes received without a completed application will not be considered.

Equal Opportunity Employer