



Job Description

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| Job Title: | Golf Course Mechanic |
| Location: | Macktown Golf Course |
| Reports To: | Golf Course Maintenance Manager |
| FLSA Status: | Full-time Non-Exempt (Hourly) |
| Starting Wage: | \$18.06 - \$21.86 per hour, commensurate with experience |

PURPOSE

To maintain and repair golf course and clubhouse equipment and facilities as needed. The typical schedule during golf season is 5:30 a.m. until 2:00 p.m. Monday through Friday, with alternating weekend coverage from 5:30 a.m. until 9:30 a.m.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Perform preventative maintenance on golf course equipment and clubhouse facilities.
- Repair and rebuild equipment.
- Sharpen and/or grind cutting units.
- Pick up parts for repair of equipment or other golf course needs.
- Weld and cut to make repairs or fabricate new items.
- Maintain and repair irrigation system
- Winterize irrigation system
- Pick up sand, mulch, and topsoil as assigned with dump truck.
- Keep maintenance and safety records.
- Organize shop and maintain clean work areas.
- Supervise seasonal crew when needed.
- Maintain and repair golf car fleet.
- Mow turf areas when needed.
- Plow snow and spread salt and/or sand as needed.
- Attend professional training conferences related to the position.
- Maintain a working knowledge of and adhere to all risk management and safety programs and procedures.
- Complete all other related duties as assigned.

KNOWLEDGE REQUIRED FOR THE ROLE

Must have a professional working knowledge of auto, truck, mowing equipment, sprinkler systems, and golf cart maintenance. Must have basic knowledge of general maintenance and repair. Must demonstrate sound safety practices and have good written and verbal communication skills.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions unless undue hardship and/or a direct threat to the health and/or safety of the individual or others would result.

EDUCATION and/or EXPERIENCE

Minimum high school diploma or GED, Associates degree (two-year) in equipment repair or automotive technology preferred. Three to five years related experience and/or training; or equivalent combination of education and experience. A valid driver's license is required.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the Forest Preserve District.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

MACHINES, TOOLS, AND EQUIPMENT

Must provide own set of job appropriate professional grade tools. Must be able to operate: wrenches, screwdrivers, hammers, pliers, sockets, pneumatic tools, floor and bottle jacks, torches, volt/amp/OHM meters, pressure gauges, drills, and various other hand tools, also trucks, tractors, backhoes, tree spade, etc.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee frequently is required to walk, sit, climb or balance, talk or hear, and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Must be able to drive a vehicle.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, risk of electrical shock, and vibration. The employee is frequently exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and outside weather conditions. The noise level in the work environment is usually medium loud.

APPLY ON-LINE: <https://winnebagoforest.org/employment-application-golf-mechanic/>

IN PERSON: FPWC Headquarters, 5500 Northrock Drive, Rockford, IL 61103
(815) 877-6100 (M-F 8am-5pm)

Posting will remain open until **Friday, February 1, 2019**. Resumes received without a completed application will not be considered.